

2017

Rental Contract

Address
651 Glenmary Rd
Enderby B.C.
V0E 1V3
office@gardomlake.ca
www.gardomlake.ca
Ph: 250-838-6645
Fax: 250-838-9604



Rates and Policies	2
Programming	3
Activity Rates	4
Facilities	5
Rental Policies	6
Directions	7
Booking agreements	8-9
Signing contract	10

Gardom Lake Bible Camp & Retreat Centre

We're here to accommodate your:

Exercise Leadership Workshops

Sports Development Eco

Teams School Awareness

Outdoor Groups Personal

Education Team Challenge

Events Building & Growth



LODGE

Minimum 25 people

	Weekend Rates Per Person			Week Day Rates Per Person		
	25-40 (group size)	41-60 (group size)	61 + (group size)	25-40 (group size)	41-60 (group size)	61 + (group size)
Day Use only (Minimum charge 100.00)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Day & Lunch (Lunch & Day Use)	\$18.00	\$18.00	\$18.00	\$17.00	\$17.00	\$17.00
Mini (1 night, 4 meals, 1 snack)	\$72.00	\$70.00	\$68.00	\$65.00	\$62.00	\$60.00
Regular (2 nights, 5 meals, 2 snacks)	\$115.00	\$112.00	\$110.00	\$98.00	\$96.00	\$94.00
Overnight Stay	\$30.00	\$28.00	\$26.00	\$25.00	\$25.00	\$25.00
Gymnasium Use per Rental Groups	\$60.00 Day \$80.00 weekend	\$60.00 Day \$80.00 weekend	\$60.00 Day \$80.00 weekend	\$60.00	\$60.00	\$60.00

DECKER

Groups up to 25 people

	Weekend Rates Per Person	Week Day Rates Per Person
	Up to 25 people	Up to 25 People
Day Use only	\$100.00 per day	\$90.00 per day
Overnight Stay (Minimum 5 people)	\$20.00	\$18.00
Gymnasium Use per Rental Group	\$60.00 Day \$80.00 weekend	\$60.00 for the first day \$20.00 a day after that.

MEALS

Individual pricing

	Weekend Individual Meal Charges	Week Day Individual Meal Charges
Breakfast	\$9.00	\$8.00
Lunch	\$12.00	\$11.00
Supper	\$15.00	\$13.00
Snack	\$3.00	\$3.00

* Above Rates do not include programming costs

* The number of meals that will be requested needs to be included on the booking agreement.

* It will be the camp's responsibility to come up with a menu.

* It is the responsibility of the group to advise the camp, in advance, of any dietary concerns, such as allergies, vegetarians, etc. The camp will make every effort to accommodate those needs.

BOOKING POLICY: (For overnight use)

* Camp bookings can be made two years in advance.

- A **\$500.00 deposit** is required with all bookings for the Lodge
- A **\$200.00 deposit** is required for booking the Decker Cabin, Cottages or Conference Room.
- A **\$100.00 deposit** is required for day groups (i.e.: schools)
- **All fees are subject to GST**

*The deposit will be deducted from your final bill.

Gardom Lake Bible Camp has a wide range of facilities and resources to accommodate your programming needs. It is our hope that your stay here is a time to develop and discover group unity and dynamics. Our camp facilities provide an excellent opportunity for children and youth to discover their own personal strengths and how their strengths can benefit others around them. Our staff feels that it is important for all children and youth to experience camp as a place where what they wear, how they look, their background or where they come from doesn't matter. The activities they participate in will be achieved through personal challenge and the encouragement of their peers and supervisors.

In programming your event it will be helpful to keep your objectives in mind. What is the purpose of this field trip? For example is the purpose for; **Experiential Education, Team/Leadership Building, and/or Recreational**. Keeping these objectives in mind will determine how you set up the class atmosphere, before even arriving at the camp.

Here are some ideas to keep in mind when programming and scheduling your field trip to Gardom Lake Bible Camp.

- ❖ How long are you staying at the camp? Determine how many activity blocks (suggested 1 hour each) you may want to schedule into your day(s).
- ❖ How many children/youth are you bringing? Determine how many hours of programming you will need for your group ranging from 8-12 participants for each activity.
- ❖ How many parents/leaders/teachers are accompanying the group? Having a proper student: supervisor ratio of 8:1 is important and required by the camp. Some activities do require the assistance of an adult due to camp staffing and cost.
- ❖ For overnight stays, **each cabin must have an adult chaperone**.

Programming:

Listed below is information regarding some of the programming that we provide. If you have any questions about the programming and scheduling of your event please do not hesitate to call the camp office, email us or fax us.

Climbing Wall: Our trained Gardom Lake staff will operate this activity providing a personal challenge to each participant as they strive to do their best and possibly physically challenge the overhang.

Archery: Our covered shooting range is the perfect place for participants to develop a new skill through discipline and quick success.

300ft Zip-Line: Personal challenge and success will never be higher than when you climb our Zip-Line Tower and make the choice to ride the Zip-Line. Helpers are required so please arrange with Gardom Lake prior to arrival to prepare for this.

Team Building Initiative and Co-operative Challenge Course: These games, elements and activities can be facilitated indoors or outdoors with a wide range of focuses from team unity, communication, trust, leadership development and more. We'll help plan an hour, a day or more for a group of any size.

Canoeing and Kayaking: Gardom Lake and its surroundings provide the perfect backdrop for a new experience each time participants take to the water. Whether under our instructor or yours, participants will have the opportunity to develop the skills to man their own watercraft.

Sport Orienteering: Our sport orienteering course will engage each participant through map reading and interpretation, teamwork and racing to finish the course first. Prizes for finishers are encouraged.

Night Games, Camp Wide Specialty Games and Gym Games: Games are a key component to the fun here at camp and challenging the lights of the Mission Impossible tower will be talked about for months. We have a full complement of games from simple, such as, Squirrel World to the more complicated and developed.

*Specialty Games must be arranged two weeks prior to arrival.

Winter Programming:

Consider a winter field trip!! Just think about all the fun in the snow you can have here. We have an ideal winter wonderland!

Included activities: All bookings include use of the field, basketball court, sand volleyball court, sports equipment, campfire site, amphitheatre, covered areas, beach, canoes and kayaks.

GARDOM LAKE STAFF REQUIRED

<u>Activity</u>	<u>Max Participants Per 1hr. Session</u>	<u>Instructor Cost Per 1hr Session</u>
Climbing Wall	12	\$22
Archery	12	\$22
High Ropes**	12	\$33
300 ft Zip-line**	10 - 15	\$66
Team Building Initiative	unlimited	\$22

Suggested student: instructor ratio, 12:1

**** Please note: to keep our prices low, High Ropes requires 1 helper and Zip-Line requires 3 helpers from your group. Our Staff fee is \$22/hr if you require us to monitor/teach anyone or group outside these options.**

GARDOM LAKE STAFF OPTIONAL

<u>Activity</u>	<u>Max Participants Per 1hr. Session</u>	<u>Instructor Cost Per 1hr Session</u>
Canoeing	16	\$35
Kayaking	12	\$35
Guided Hike	unlimited	\$22
Sport Orienteering**	unlimited	\$22
**Equipment rental - \$25 (includes leader instruction)		
Cooperative Challenge Course ***	12-15/element	\$22
Night Games	unlimited	\$25
Camp Wide Specialty Games	unlimited	call for details
Gym Games	unlimited	\$22 +gym rental
Eskimold® Igloo Building	15	equipment rental - \$25
Broomball	10	equipment rental - \$25
Sauna	20	equipment rental - \$25
Frisbee Golf	unlimited	equipment rental - \$25

Paint Ball / ReBall Contact us to make arrangements

Note: As we want to ensure that we will be able to adequately accommodate your group's size and needs. Please contact us for a total activity quote and to determine the number of instructors available for each activity session.

◇◇WE REQUIRE a copy of your itinerary two weeks prior to your event or earlier PLEASE.◇◇

Lodge

The lodge is a two story building with kitchen, dining area and meeting room on the main floor. A large games room is located in the basement, and 13 bedrooms (sleeping 58 people - 71 if double bed have two people) and a conference room on the second floor. Each bedroom has bunk beds and a fold out double bed.

Decker Cabin/Conference Room

This cabin is perfect for small groups wanting to use the camp facility. It is complete with a full kitchen, washroom/shower facility, two bedrooms (can sleep up to ten people), a living room and a large conference room that can accommodate up to 30 people.

Oasis Cabin

The Oasis cabin is ideal for a family getaway. It is a cozy place complete with a washroom/shower facility, two bedrooms (sleeps up to five people), a small living room and a kitchenette unit.

Cottages and Cabins

There are four duplex cottages built in a cluster, and each side of the duplex has its own bathroom including a shower. Each cottage has five bunks, with one of them folding out to a double bed.

There are four duplex cabins, which are located by the outdoor washrooms, three of the duplexes have 5 bunks and one has 4 bunks.

Outdoor Washrooms

These washrooms have heated showers and are open year round.

Waterfront

There are floating docks, paddleboats, canoes, kayaks, paddles, life jackets, and a powerboat for emergency use only.

“The Point”

Waterfront surrounds the point, which is a separate rustic camping area. It has a covered outdoor kitchen and dining area, and out houses. The site has a fire circle in the central area that is surrounded by three bleachers.

Camping Sites

The camp has several campsites for tents and trailers. There are some sites with electrical and water hook-ups.

Gymnasium

We have a full size gym that holds two volleyball courts (we have one net), a basketball court and has a lot of room to run around in. Year round use!

Covered Seating Area (Vortex)

We have a covered open-air sitting space that is great for eating, hanging out, getting out of the weather, storing your stuff and teaching area.

Recreational Possibilities

The camp has a full sized outdoor basketball court, outdoor volleyball court, floor hockey nets and sticks (you can bring your own), a winter toboggan run, numerous hiking and cross-country ski trails, as well as a heated gymnasium. There is also a large grass field with a baseball diamond and soccer goals.

Sports Equipment

The camp's sports equipment is available for use and includes: ping pong table, foosball tables, soccer balls, air hockey, volleyballs, volleyball nets, softballs and bats (no gloves) and footballs.

Some of the Gardom Lake area recreation possibilities

Salmon Arm community Centre (indoor pool).....(250) 832-4044 Salmon Arm Golf Club (top quality 18 hole course).....(250) 832-4727 Silver Star Mountain (winter skiing, one hour away)...(250) 542-0224
Larch Hills Cross Country Ski Trails (20-25 minute drive from camp property)
Call for other possibilities!!

Supervision and Staffing Your Event:

It is important that one specific person be designated as leader for your group. This person should be the one maintaining communications between the camp management and their group. It is therefore essential that the designated leader be the first to arrive, be on site for the group's entire stay and be the last to depart.

Youth and children's groups (up to age 16) must be supervised by adults (18 years or older) one per eight campers. These adults (supervisors) must stay in the cabins with the students (campers).

The camp does not provide a lifeguard. We strongly recommend that each group using the waterfront, bring their own lifeguard (a person 18 years or older with a valid NLS certificate). The camp may require certain groups to have a qualified lifeguard to use the waterfront facilities.

Telephone

Cell coverage is Roger and Fido - Our office number is (250) 838-6645.

Pets Absolutely NO pets are to be brought on the property.

Firearms The use of firearms is prohibited on the property.

Alcohol and Smoking

The use of non-prescription drugs and alcohol are not permitted on the property. The designated site for smoking is the fire pit behind the lodge.

Climbing Wall, High Ropes Course and Zip Line

No one is to be on these areas without camp staff supervision.

Quiet Hours are from 11:00 pm to 7:00 am.

Snowmobiles and ATV's

For noise and safety reasons the use of snowmobiles and ATVs is prohibited on the property.

Use of the Waterfront and Equipment

Because of the danger the waterfront brings, it is essential that someone be responsible for all who are swimming or boating 100% of the time. Storms come on the lake very quickly it is important that you insist that everyone get off the water at the first sign of bad weather. The motorboat is for emergencies only it is not to be used for recreation. The rental group's contact person is responsible to ensure that all waterfront equipment is being properly used and all boating equipment is properly stored and locked up after use.

Camp Maintenance

To keep the costs down, we ask that groups help in cleaning the facilities. This means keeping your own washrooms clean and picking up after yourself. In addition we require that the camp be left clean and tidy upon your departure. Detailed instructions of what is required will be given to your group's designated leader upon arrival at camp.

Health and First Aid

Gardom Lake Bible Camp does not have a nurse on staff. It is to your benefit to appoint a qualified person to administer first aid during your stay.

The camp has a basic first aid kit, we strongly recommend that each group bring a fully stocked first aid kit with common meds, e.g. acetaminophen, antihistamines, etc.

Hospitals and medical services can be found in Salmon Arm (16 km.) Salmon Arm Hospital... (250) 833-3600

A GLBC host will take a few minutes, at the earliest opportunity, to ensure each person is aware of the camp's procedures and guidelines.

Please be advised that the Camp Director has the right to dismiss anyone who fails to adhere to Camp Guidelines.

Gardom Lake Bible Camp is located 10km N.W. of Enderby and 16km S.E. of Salmon Arm.

Traveling from Kelowna (Vernon):

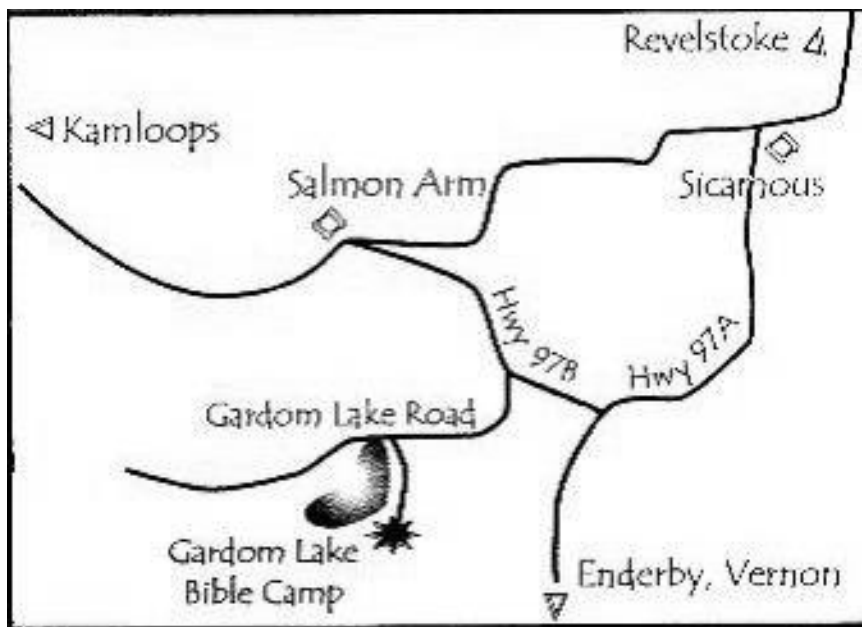
Follow highway 97 past Enderby to the junction of 97A and 97B. Turn left onto 97B. Travel to the top of a long uphill grade. Gardom Lake Road will be on your left hand side, marked by a large Gardom Lake Bible Camp sign.

Traveling from Kamloops (Salmon Arm):

Follow the Trans Canada Highway through Salmon Arm. Turn right at the junction of Hwy 97B. From the junction of the Trans Canada to Gardom Lake Road is 11km. Gardom Lake Road will be on your right at the 11km point marked by a large Gardom Lake Bible Camp sign.

From the corner of 97B and Gardom Lake Road to the camp is 3km. Once on Gardom Lake Road be sure to keep to the right at the "Y" located approximately 1km from Highway 97B. At the 2km point you will see a gravel road on your left called Glenmary Road marked by another Gardom Lake Bible Camp sign. Traveling in on this road will take you directly to the camp lodge.

If you are traveling at night, be sure to watch for the reflective sign marked Gardom Lake Road.



Gardom Lake Bible Camp & Retreat Centre

School Booking Agreement – Please keep for your records

Ph. (250) 838-6645 Fax: (250) 838-9604

E-mail: office@gardomlake.ca / www.gardomlake.ca

Name of Rental Group _____

Mailing Address _____ Postal Code: _____

Phone: _____ Email: _____

Date(s) being requested _____

Arrival Time _____ Departure Time _____ Group Size: Students _____ Staff _____

Contact Person: _____ Phone: _____

Fax: _____

Please check which facilities/equipment/activities you are requesting:

Facilities	Equipment	Summer Programming Activities @ \$22/ hr	Winter Programming Activities @ \$22/ hr
Day - \$6.00 per student <input type="checkbox"/> Lodge; 58 beds <input type="checkbox"/> Decker Cabin; 8 beds <input type="checkbox"/> Cottages; 10 beds <input type="checkbox"/> Cabins; 8-10 beds <input type="checkbox"/> Outdoor washrooms <input type="checkbox"/> RV - \$20/site <input type="checkbox"/> Point <input type="checkbox"/> Playing Field <input type="checkbox"/> Gym - \$60 day <input type="checkbox"/> Covered Seating area <input type="checkbox"/> Sauna \$25 @ the beach	<input type="checkbox"/> TV <input type="checkbox"/> LCD projector \$15 <input type="checkbox"/> Sound System <input type="checkbox"/> Sports Equipment <input type="checkbox"/> Canoes / Kayaks <input type="checkbox"/> Co-op Challenge Course <input type="checkbox"/> White Board <input type="checkbox"/> _____ _____	For School Groups <input type="checkbox"/> Climbing Wall <input type="checkbox"/> Orienteering (rental \$25) <input type="checkbox"/> Archery <input type="checkbox"/> Zipline \$66/ hr <input type="checkbox"/> Co-operative Challenge <input type="checkbox"/> Canoeing Instruction <input type="checkbox"/> Kayaking Instruction <input type="checkbox"/> Night Games \$25/ hr <input type="checkbox"/> High Ropes Course @ \$33/hr <input type="checkbox"/> Paint Ball / ReBall (Call Us) <input type="checkbox"/> Frisbee Golf \$25	For School Groups <input type="checkbox"/> Orienteering <input type="checkbox"/> Co-operative Challenge <input type="checkbox"/> Night Games \$25 / h Equipment rental \$25.00 <input type="checkbox"/> Broomball <input type="checkbox"/> Igloo building <input type="checkbox"/> Polar Dip Sauna

Further Special Requests: _____

Catering

***Please contact us regarding any food allergies or special diet requests e.g. Vegetarian.**

Please fill in meals below that you want us to cater:

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Meals are done as per cook's discretion; if you wish to put in a request or upscale your meals there may be an extra cost involved.

All booking agreements must be accompanied with a deposit, which is non-refundable if less than 90 days notice is given for cancellation. Make Cheques payable to Gardom Lake Bible Camp. Your booking will be confirmed when we receive this booking agreement and deposit by mail. All bookings can be made no more than two years in advance.

Gardom Lake Bible Camp & Retreat Centre

School Booking Agreement – Please send to GLBC office

Ph. (250) 838-6645 Fax: (250) 838-9604

E-mail: office@gardomlake.ca / www.gardomlake.ca

Name of Rental Group _____

Mailing Address _____ Postal Code: _____

Phone: _____ Email: _____

Date(s) being requested _____

Arrival Time _____ Departure Time _____ Group Size: Students _____ Staff _____

Contact Person: _____ Phone: _____

Fax: _____

Please check which facilities/equipment/activities you are requesting:

Facilities	Equipment	Summer Programming Activities @ \$22 / hr	Winter Programming Activities @ \$22/ hr
Day - \$6.00 per student <input type="checkbox"/> Lodge; 58 beds <input type="checkbox"/> Decker Cabin; 8 beds <input type="checkbox"/> Cottages; 10 beds <input type="checkbox"/> Cabins; 8-10 beds <input type="checkbox"/> Outdoor washrooms <input type="checkbox"/> RV - \$20/site <input type="checkbox"/> Point <input type="checkbox"/> Playing Field <input type="checkbox"/> Gym - \$60 day <input type="checkbox"/> Covered Seating area <input type="checkbox"/> Sauna \$25 @ the beach	<input type="checkbox"/> TV <input type="checkbox"/> LCD projector \$15 <input type="checkbox"/> Sound System <input type="checkbox"/> Sports Equipment <input type="checkbox"/> Canoes / Kayaks <input type="checkbox"/> Co-op Challenge Course <input type="checkbox"/> White Board <input type="checkbox"/> _____ _____	<i>For School Groups</i> <input type="checkbox"/> Climbing Wall <input type="checkbox"/> Orienteering (rental \$25) <input type="checkbox"/> Archery <input type="checkbox"/> Zipline \$66/hr <input type="checkbox"/> Co-operative Challenge <input type="checkbox"/> Canoeing Instruction <input type="checkbox"/> Kayaking Instruction <input type="checkbox"/> Night Games \$25/hr <input type="checkbox"/> High Ropes Course @ \$33/hr <input type="checkbox"/> Paint Ball / ReBall (Call Us) <input type="checkbox"/> Frisbee Golf \$25	<i>For School Groups</i> <input type="checkbox"/> Orienteering <input type="checkbox"/> Co-operative Challenge <input type="checkbox"/> Night Games \$25 / h Equipment rental \$25.00 <input type="checkbox"/> Broomball <input type="checkbox"/> Igloo building <input type="checkbox"/> Polar Dip Sauna

Further Special Requests: _____

Catering

***Please contact us regarding any food allergies or special diet requests e.g. Vegetarian.**

Please fill in meals below that you want us to cater:

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Date: _____ Breakfast: _____ am Lunch: _____ am/pm Supper: _____ pm Snack: _____ am/pm

Meals are done as per cook's discretion; if you wish to put in a request or upscale your meals there may be an extra cost involved.

All booking agreements must be accompanied with a deposit, which is non-refundable if less than 90 days notice is given for cancellation. Make Cheques payable to Gardom Lake Bible Camp. Your booking will be confirmed when we receive this booking agreement and deposit by mail. All bookings can be made no more than two years in advance.

By my signature below, and on behalf of the rental group, I agree to the following:

- That I have fully read and understand the rental contract and agree to take responsibility.
- That the group will operate within the rental policy guidelines.
- That I will make the group aware of the rules and regulations as stated in the guidelines, prior to the group's arrival.
- That the group agrees to leave equipment and buildings in the same condition as at the time of their arrival, less normal wear.
- That I will make arrangements for the group to reimburse Gardom Lake Bible Camp for any damages to buildings and/or equipment, beyond normal wear, as determined by Gardom Lake Bible Camp Staff and Board. If equipment is lost, I will arrange for the rental group to pay the cost of replacement, as determined by Gardom Lake Bible Camp Staff and Board.
- The Rental Group covenants with Gardom Lake Bible Camp to indemnify and save harmless the Camp against and from any and all claims, including all claims for personal injury or property damage arising from any conductor of or by or through any act of omission of the rental group and against and from all costs, counsel fees, expense and liabilities incurred in or about any such claim or action or proceeding brought thereon, whether such claim from the rental group's activity on or off the campgrounds. Accident and Liability Insurance are recognized to be the responsibility of the rental group.
- This obligation does not apply to the extent that such loss arises from the wrongful act or omission or dependent negligence of Gardom Lake Bible Camp or one or more of its trustees, officers, employees, agents, contractors or invitees.
- Gardom Lake Bible Camp shall not be liable or responsible in any way for any loss of damage or injury to any property belonging to the rental group of for which the rental group may be responsible whether such property is on or off the campgrounds.
- I understand that the camp has several facilities and reserves the right to book groups in each of these facilities at any time.

Signature: _____ Date: _____

Please return signed copy with your deposit to:

Gardom Lake Bible Camp
651 Glenmary Rd.
Enderby, BC V0E 1V3
